**C-31823 Transp Tool & Stock Attd**

**Description:  
   
Pay Group: 17  
Location: N Syracuse  
Supervisor: James Collver  
Unposting Date: 05/24/2022**

**About the Position:**  
   
Under general supervision to order, receive and disburse transportation tools, parts and supplies; conduct and reconcile inventories; direct the work of other employees who may be assigned to assist in the performance of such duties; prepare and maintain appropriate reports and records; maintain parts room and tool crib in neat and orderly condition; and assist or relive other employees as required.

**Job Qualifications:**

* Should be thoroughly familiar with transportation tools, parts, and supplies and have knowledge of sources of parts supply;
* Ability to identify and order required parts from manufacturers' and vendors' catalogs;
* Must be able to lift and carry moderately heavy items.

**Only bids received on or before the above close date will be given consideration. Email bids to RecruitingNY@nationalgrid.com or fax bids to (315)401-7890.  
   
Bidders seeking to be considered for posted positions have the responsibility to fully set forth their qualifications on the job vacancy bid form. Candidates will be considered based on their seniority and the information provided on, or attached to, the bid form. Candidates who choose to submit incomplete forms may be deemed unqualified or ineligible for the posted position.**

Requisition ID **31823** - Posted **05/18/2022** - (Beacon North Svc Ctr 5210) - **United States** - **New York** - **Administration**